****

**SOUTH KOREA HOMELAND VISIT**

REGISTRATION PACKAGE June 30-July 13, 2019

|  |  |
| --- | --- |
|  | **HOMELAND VISIT**  **REGISTRATION FORM**  **MA R C H 2019** |

|  |  |  |
| --- | --- | --- |
|  | **Parent #1 (Main Contact)** | **Parent #2** |
| **First Name:** |  |  |
| **Last Name:** |  |  |
| **Date of Birth:** |  |  |
| **Complete Mailing Address:** |  |  |
| **Tel. No. Home:** |  |  |
| **Tel. No. Business:** |  |  |
| **Cell Phone #:** |  |  |
| **Fax #:** |  |  |
| **Email Address:** |  |  |

###### Registrations are accepted at the discretion of the executives of KCAA and are accepted with full payment of Agency Facilitation Fee. Please see cost sheet below for a complete listing of fees.

Do you give permission for KCAA to share your email address with other members of this homeland trip? Yes No

Do you wish to visit the SWS and meet child’s foster family? Yes No If yes, you MUST complete the “SWS Visit Request Form” attached (1 page).

###### Emergency contact person in Canada:

Name (Please print):

Tel. No. Home: Tel. No. Business:

Cell: Email:

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|  |  |
| --- | --- |
|  | **WAIVER OF LIABILITY** |

I acknowledge that participation in this travel program organized by KCAA is entirely at my own risk. In addition, I assume full and complete responsibility for the safety, health and welfare for any minor in my care that participates in this travel program. KCAA assumes no liability for accidents or injuries associated with participation in this program howsoever caused.

I acknowledge that travel to South Korea may carry with it an element of risk. It is my responsibility to behave and conduct myself in a safe manner and to ensure that I have taken sufficient medical procedures to safeguard my health and that of any minor in my care.

I acknowledge that KCAA will contract the services of a travel service to complete travel arrangements in South Korea. Such travel service is an arm's length corporation acting independently of KCAA and KCAA assumes no liability relating to the services provided by this travel service.

I/we (parents) understand and accept that participation in KCAA sponsored homeland visit to South Korea is on a voluntary basis for myself/ourselves and my/our child(ren).

I/we acknowledge and represent that I/we carry health insurance for myself/ourselves and my/our child(ren) and understand that we are fully responsible for any and all costs associated with any illness or emergency treatment(s) that may result from participating in our visit to South Korea. I/we do hereby waive from any liability the parties associated with the conduct of this Motherland Tour employed by KCAA or travel service provider AND ANY OTHER OFFICIAL REPRESENTATIVES of KCAA.

###### Signatures:

Parent/Guardian Date:

Parent/Guardian Date:

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## HOMELAND VISIT PARTICIPANTS MARCH 2019

The following information is required from **each** participant in the homeland visit

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Name as it appears on the**  **passport** | **Birth date** |  |  |
| **Parent #1** |  |  |  |  |
| **Parent #2** |  |  |  |  |
| **Adoptee 1** |  |  |  |  |
| **Adoptee 2** |  |  |  |  |
| **Additional Traveller** |  |  |  |  |
| **Additional Traveller** |  |  |  |  |
| **Additional Traveller** |  |  |  |  |
| **Additional Traveller** |  |  |  |  |
| **Korea Arrival Info** | Flight #:  Arrival date and time: |  |  |  |
| **Korea Departure Info** | Flight #:  Departure date and time: |  |  |  |

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### ESTIMATED COST SHEET

SOUTH KOREA Motherland Tour 2019

**In Korea FEES (QUOTED AND PAYABLE IN USA DOLLARS)** $1,000 USD/person

Homeland Visit Fee (subsidized by donations from friends of KCAA)

**Includes**  accommodations, all admission fees, most meals, entrance ticket for scheduled activities and sightseeing attractions. All transports and tours by private coach with **English speaking guide’s assistance** throughout the tours.

**In-Korea Tour Cancellation Policy & Penalties/Fees**

any cancellation notice must reach KCAA at least **30 days**

prior to arrival **to receive a full refund**. Otherwise, the following cancellation policies shall be applied:

**10% penalty** out of total charge on or before 25 days of group arrival **30% penalty** out of total charge on or before 19 days of group arrival **50% penalty** out of total charge on or before 14 days of group arrival

**100% penalty** out of total charge on or before 9 days of group arrival and **NO** refund will be made less than 5 days prior to arrival.

**3RD PARTY FEES (ESTIMATE ONLY – PAYABLE IN CANADIAN DOLLARS)**

Power of Attorney (if required) 100.00

Return Airfare (per adult) 1,500 – 2,500.00

Return Airfare (child age dependent) 1,500 – 2,500.00

(Airfare estimated depending on the special group rate available by our travel agent. You are not obligated to purchase airfare with our agent and if you will be traveling separately to and from Korea, we will coordinate a meeting place for you to join our tour once in Korea. Please note the cancellation policy of the airlines when you book with our travel agent.)

Please note: There may be other costs that will vary. All international flights and in-South Korea travel fees are set and charged by third parties and must be paid at the current rate at the time they are due.

There may be changes from when you initially received this cost information until you receive a final quote for your in-South Korea travel (approximately 60 days prior to travel). Adults are travellers aged 12 and older. This applies to fares on international flights.

**Costs *include* the following:**

* + Hotel accommodation in South Korea for the duration of the trip as per itinerary (Hotels are family friendly and were selected for their location and comfort. Variety of restaurants are located close by at the hotel in Seoul)
  + Transportation from airport-hotel-airport as well as transportation to sights (per itinerary)
  + Admission fees for sights/parks as per itinerary
  + Meals as noted on itinerary
  + Guide service as per itinerary

**Costs *not* included:**

* + Meals (except where noted)
  + International airfare and airfare in Canada (families can use Eastview Travel)
  + Optional activities, personal purchases, laundry, business centre, room service, travel insurance
  + Gratuities for guides, driver, and hotel (as a group you can decide what you’d like to do)

**SWS VISIT ARRANGEMENTS**

KCAA will be pleased to arrange a visit to the SWS and request a meeting with your child’s foster family. Your request will be made through the Social Welfare Society Post Adoption Services. While every effort will be made on your behalf to visit the SWS, there may be changes or cancellations that our agency cannot control.

In order to make the request, please complete the form below and return to KCAA:

**SWS FAMILY INFORMATION FORM SOUTH KOREA HOMELAND TOUR PARTICIPANTS**

Canadian Adoption Agency: KCAA

Adoptee(s) Birth name and SWS Case# (appears on referral child study):

Family members participating in tour (last name, first name, birthdate and relationship (parent, child (bio/adopted, grandparent etc.) :

1.

2.

3.

4.

5.

6. Main family contact person (name, address, phone number and email address):

Do you wish to meet with your child’s(ren) foster mother? YES\_ \_ NO (mark with X)

If yes, please provide name of foster mother as it appears on your child’s referral child study:

*SWS Visit Arrangements - Page 1 of 1*

### TRAVEL ARRANGEMENTS FORM

(for airfare quote KCAA Travel Agent)

**FAMILY INFORMATION**

**\*\* Please note that ALL names must be written AS THEY APPEAR ON YOUR PASSPORT\*\***

**Father’s Name:** Passport #:

Work #: Date of Birth: Travel Insurance Required: Yes  No 

Frequent Flyer Number: Airline:

**Mother’s Name**: Passport #:

Work #: Date of Birth: Travel Insurance Required: Yes  No 

Frequent Flyer Number: Airline:

Address:

City: Province: Postal Code:

Home Phone #:

Email Address(es):

**\*If one parent is not travelling, please put N/A in the appropriate name field. If this is the case, a Power of Attorney is required**.

*Travel Arrangements – Page 1 of 4*

**CHILDREN TRAVELLING**

1. **Name**: Passport #:

Date of Birth: Travel Insurance Required: Yes  No 

Frequent Flyer Number: Airline:

1. **Name**: Passport #:

Date of Birth: Travel Insurance Required: Yes  No 

Frequent Flyer Number: Airline:

1. **Name**: Passport #:

Date of Birth: Travel Insurance Required: Yes  No 

Frequent Flyer Number: Airline:

**ADDITIONAL TRAVELLERS**

1. **Name**: Passport #:

Work #: Date of Birth: Travel Insurance Required: Yes  No 

Frequent Flyer Number: Airline:

1. **Name**: Passport #:

Work #: Date of Birth: Travel Insurance Required: Yes  No 

Frequent Flyer Number: Airline:

*Travel Arrangements – Page 2 of 4*

**TRAVEL DETAILS**

Note: Where there is a choice *“Toronto/Vancouver”*, please circle the appropriate city.

1. Departing from to *Toronto/Vancouver* on (City you are leaving from) (dd/mm/yy)
2. Departing from *Toronto/Vancouver* to Incheon on

(dd/mm/yy)

1. Departing from Incheon to *Toronto/Vancouver* on

(dd/mm/yy)

1. Departing from *Toronto/Vancouver* to on

(City you are returning to) (dd/mm/yy)

1. Hotel required in *Toronto/Vancouver* en route to S. Korea? Yes  No 

Date(s):

Number of Rooms: Smoking  Non-Smoking 

Number of Beds: Size:

Special Requirements:

1. Hotel required in *Toronto/Vancouver* on return from S. Korea? Yes  No 

Date(s): Number of Rooms: Smoking  Non-Smoking 

Number of Beds: Size:

Special Requirements:

1. Business Class  Economy Class 
2. Specific Seat Request: Aisle  Window  Centre 

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1. Bulkhead Seating (subject to availability): Yes  No 
2. Do you have any special dietary requirements that the airline should be aware of?

If so, explain:

**PAYMENT METHOD**

Credit Card 

Card Type:

Name on Card:

Card #

Expiry Date:

(mm/yy)

*Travel Arrangements – Page 4 of 4*

## PAYMENT SCHEDULE

The following is the payment schedule for the South Korea Homeland Visit (English guided tour)

|  |  |  |
| --- | --- | --- |
| **Description** | **Due Date** | **Amount** |
| **Registration/Facilitation fee** (see task list below for detailed outline of forms required) | On or before March 31, 2019 **(we hope to inform you by Feb 28, 2019 that you have been selected to travel on the Motherland Tour with us)** | $100.00 CAD per person (non- refundable).\*\* **Personal cheque or email transfer** |
| **International Flights** - If booking airfare yourself please send us confirmation of your airline booking to Korea (a photocopy of tickets or itinerary needs to be sent to Korea). | Before departure date.  **(we hope to inform you by Feb 28, 2019 that you have been selected to travel on the Motherland Tour with us)** | $1,500-2,100 per adult (economy) – estimate only  $1,500-2,100 per child (economy) – estimate only |
| **In-Korea travel service fees** (including basic tour and optional excursion) as per travellers in your family and personal itinerary. | April 30, 2019  **(we hope to inform you by Feb 28, 2019 that you have been selected to travel on the Motherland Tour with us)** | $1,000 USD  **\*\*US Money Order to KCAA or email transfer\*\*** |
|  |  |  |

**TASK LIST**

**YOU NEED TO:**

* + **Scan and email** [to psmuther@gmail.com with a copy to vincentslim@gmail.com and psmuther@gmail.com](mailto:maria.fulford@childrensbridge.com) the following:
    - Homeland Visit Registration form (3 pages)
    - Travel Arrangements form if booking flights with our travel agent(4 pages) (to be sent directly to the travel agent)
    - SWS Visit Arrangements (one per adoptee)
  + **Remit payment** of $100 CAD/person non-refundable registration fee by March 31, 2019 – mail personal cheque or money order made payable to KCAA to:
    - KCAA, in Trust

Attention:

Vincent Lim

60 Lorindale Avenue, Unit 5

Toronto, Ontario

M5M 3C2

* + Ensure all travellers have received necessary immunizations. Twinrix (recommended) must be started 6 months prior to travel. Dukoral is also recommended for all travellers.
  + You can book your international flights and insurance through our designated Travel agent or you can book directly with the airline or agency of your choice (using points if you choose to). If you book flights yourself, book to arrive in Seoul by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2019. Please provide us with copies of your e-tickets ASAP.

**Note that passports must be signed and valid for 6 months following dates of travel**.

* + Remit payment for In-Korea Travel Service and Tour by April 30, 2019 – mail a US Money order payable to KCAA in Trust.
  + Please note that a Power of Attorney is required if one parent is NOT travelling.
  + We will schedule conference call to discuss any questions or concerns you have.

**For all questions pertaining to your homeland trip, please contact Vincent Lim or Paul Muther via email at** [**vincentslim@gmail.com**](mailto:vincentslim@gmail.com)**; psmuther@gmail.com**